

**MUNICIPAL AND TRAFFIC COURT OF NEW ORLEANS**  
**EXPUNGEMENTS FOR DWI CONVICTIONS**

**BY LAW, THE CLERK OF COURT SHALL NOT PROVIDE LEGAL ADVICE ON**  
**HOW TO PREPARE LEGAL DOCUMENTS.**  
**IF YOU ARE UNABLE TO COMPLETE PER SE, PLEASE CONSULT WITH AN**  
**ATTORNEY**

**REQUIRED AT FILING**

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\_\_\_\_ CRIMINAL BACKGROUND CHECK FROM NOPD OR LOUISIANA STATE POLICE  
(DATED WITHIN 60 DAYS)

\_\_\_\_ PRINTOUT OF FINAL DISPOSITION OF CASE (CLERK'S OFFICE)

\_\_\_\_ CERTIFICATION LETTER ISSUED IN ACCORDANCE WITH LSA-C.Cr.P. Art. 983  
FROM THE DISTRICT ATTORNEY'S OFFICE (619 S. White Street, N.O. LA 70119)

\_\_\_\_ COMPLETED EXPUNGEMENT PACKET (<http://laclerksofcourt.org>)

\_\_\_\_ \$250.00 MONEY ORDER PAYABLE TO THE LOUISIANA STATE POLICE

\_\_\_\_ \$200.00 MONEY ORDER PAYABLE TO THE CITY OF NEW ORLEANS

\_\_\_\_ \$50.00 MONEY ORDER PAYABLE TO THE ORLEANS PARISH DISTRICT  
ATTORNEY

\_\_\_\_ \$50.00 MONEY ORDER PAYABLE TO THE ORLEANS PARISH SHERIFF'S OFFICE

\_\_\_\_ \$50.00 MONEY ORDER PAYABLE TO THE DEPARTMENT OF MOTOR VEHICLES  
(to satisfy C.Cr.P. 894)

\_\_\_\_ FINGERPRINTS OF THE DEFENDANT (to satisfy C.Cr.P. 894)